

Party Request Form

Member Name:

Today's Date:

Address:

Phone:

Date requested for party:

Type of party:

Number of guests (including members):

Number of non-member guests:

Pavilion requested:

Manager's approval _____

Board President's approval _____

Party Rules

- A. Parties must be scheduled in advance. Parties can occur on Monday through Saturday from 5 p.m. to 8 p.m. If a holiday falls on a weekday, parties may not be scheduled that day. In addition, the Club reserves the right to block off dates around holidays or club events, thus preventing parties during those dates. No parties will be scheduled Memorial Day weekend, Labor Day weekend or the weekend(s) around July 4.
- B. Parties are limited to two per day; one in half of the new pavilion and one in the tennis pavilion. Half of the new pavilion is set aside for member families to enjoy.
- C. No more than 15 non-member guests can attend the party. Any special requests for larger parties must be pre-arranged, approved by the Club manager and occur in the tennis pavilion.
- D. Non-member parents who attend a party with a child guest will not be charged a guest fee if they do not swim or play tennis.
- E. Members scheduling parties are responsible for oversight of guest activities and behavior; payment of all guest fees; and clean-up of the party decorations and food. Exiting the pavilion must occur prior to 8:30 p.m.
- F. Party guests will be charged \$2. Attendance at a party will not count toward a guest's annual visit limitation.
- G. Members will be charged a \$10 facility use fee for a party when the pavilion is used. Additional fees may be charged for larger groups.
- H. Members are permitted to have two parties per season; one in the old pavilion and one in the new pavilion.

(Revised 2008)